

October 31, 2016

6:30 PM Non-Public Session under RSA 91:A:3,II(a)

PRESENT: Rusty Bridle, Chairman
Jim Waddell, Vice-Chairman
Rick Griffin, Selectman
Phil Bean, Selectman
Regina Barnes, Selectman
Frederick Welch, Town Manager
James B. Sullivan, Assistant Town Manager

Motion by Mr. Waddell, second by Ms. Barnes to move into a non-public session in accordance with RSA 91-A:3, II, (a), Rollcall vote was 5-0 in favor of the motion at 6:36 PM.

Personnel Matters

The Board discussed potential increases in salaries in accordance with recommendation from the Personnel Director. Positions discussed were the Town Manager, Assistant Town Manager, Assessor, Assessor Assistant, Assistant Assessor, Building Inspector and employees in the Park and Recreation Commission as well as life insurance benefits for the Assistant Town Manager.

Motion by Mr. Waddell, second by Ms. Barnes to adjourn. Motion passed 5-0 at 6:56 PM.

Public Session

7:00 PM

PRESENT: Rusty Bridle, Chairman
Jim Waddell, Vice-Chairman
Rick Griffin, Selectman
Phil Bean, Selectman
Regina Barnes, Selectman
Frederick Welch, Town Manager
Mark Gearreald, Town Attorney

SALUTE TO THE FLAG

I. Public Comment Period (16:14)

Tom Sherman: running for State Senate and is currently State Representative for Rye and New Castle wanted to know if there were any specific concerns that would be helpful to know about for the State level.

Chairman Bridle: usually on the public comment is that you come in and make a comment; we have had great representative with Nancy Stiles for Hampton and hope that continues.

Mr. Sherman: I would like to do that and Nancy and I have worked together on several issues in Rye and New Castle.

Selectman Griffin: I have met with him on some issues we have in Hampton and he is well versed on what happens here.

Mr. Sherman: I have met with Nancy several times and I think it would be fairly seamless.

II. Announcements and Community Calendar

Selectman Waddell: please watch out for the children trick or treating; there is a debate of those running for State offices tomorrow morning at the Old Salt at 7:30AM.

Selectman Bean: Selectman Waddell is correct on the meeting.

Selectman Griffin: there is a Beach meeting next Monday night between 5:00-6:30 to discuss issues having to do with the Beach; in the room behind the stage.

III. Consent Agenda (7:45)

1. Winnacunnet Extended Learning Opportunities (ELO) Program – Fire Department

Selectman Waddell MOTIONED to MOVE the Consent Agenda SECONDED by Selectman Barnes.

VOTE: 5-0-0

IV. Approval of Minutes (8:00)

1. October 17, 2016

Selectman Bean MOTIONED to approve the Minutes of October 17, 2016 as submitted SECONDED by Selectman Waddell.

VOTE: 5-0-0

V. Appointments

1. Mrs. McGrail – 27 Moulton Road

a. Speed Bumps on Moulton Road and Winnacunnet Road

Mrs. McGrail: lives on Moulton Road since 1975; fast traffic; August 2014 a little neighbor was hit by car; read a letter from Megan Grainger.

Chairman Bridle: this says Winnacunnet Road. Mrs. McGrail: I spoke with the Police officer and he said that is not a good road for a speed bump.

Selectman Waddell: GPS is sending people on a cut thru; people are driving too fast.

Chairman Bridle: have you brought this up with the Police Chief; when he has been getting complaints, from different neighborhoods he has been having neighborhood meetings to find out the concerns; contact him; he has been looking at some of the signs.

Mrs. McGrail: would that be a traffic study?

Chief Sawyer: I am going to address some of these issues in my quarterly reports.

Chairman Bridle: we are trying to get the Chief to find out the needs and wants; he would be the one to come up with the solution.

Selectman Griffin: there is not a history of people getting speed bumps.

Chairman Bridle: they take them out in the winter; bringing it up has brought it to attention and we suggest you bring it to the Chief

2. Police Department, Chief Sawyer and Deputy Chief Hobbs (17:35)

a. Departmental Update

Chief Sawyer: quarterly review July 1-September 30, 2016; 34 full time staff; 1 officer injured; 33 part-time officers; 2 on leave of absence; potentially looking at 9 new officers. Calls for service +21%; motor vehicle stops +48%; arrests +32%; DWI +28%; drug offences +5%; incidents reported +3%; offences +34%; felonies +46%; parking tickets +84%; accidents +10%. Special thanks to NH State Police, Rockingham County Sheriff's Department; UNH Police; Epping Police; Epping and Greenland Police Departments who assisted this summer. We had one overdose death in the third quarter, 9 for the year.

Selectman Barnes: congratulations to Deputy Chief Hobbs for graduating from the FBI Academy; congratulations to three other officers for completing all three courses for the FBI Leadership series; thank Hampton Police Department for service.

Selectman Waddell: congratulations on graduating; congratulations on successful summer; great job; discouraging for the statistics being up. Chief Sawyer: greater volume of people; good economically, but have to deal with other issues such as the increases; motor vehicle stops proactive Police work; stay visible; address little issues so big issues do not happen.

Selectman Bean: congratulations Deputy Chief Hobbs; great report; great summer; complex job; one of the finest departments in country; discuss the State. Chief Sawyer: activity on State property; developed sites for State properties we respond to; when ambulance rolls we go; increase on State Main Beach area; had great meeting with State on security measures; spoke about Park Rangers assisting during summer

Selectman Bean: 21% of arrests are on State property; we are taxing citizens and Police department; challenges Town; thank you for your leadership.

Selectman Griffin: have we ever had Park Rangers here before? Chief Sawyer: yes, several years ago, when we had a late season storm they sent Park Rangers down to keep people off Beach; we have close relationship with NH State Police and Rockingham County Sheriff's Department, keeping them informed; open to bringing in other assets.

Selectman Griffin: they have the ability to coordinate with you. Chief Sawyer: yes

Selectman Griffin: been meeting with many people running for office and pushing Phil's agenda, all are aware of issues Hampton has; seems it would be appropriate to have the Park Rangers assisting; congratulations Deputy Chief Hobbs; wonderful to see how close you work with other Police departments. Chief Sawyer: yes, you have to play well in the sandbox; it is essential these days, sharing assets; understand with the Ranger's it would be minimal as there is not many of them.

Chairman Bridle: congratulations to Deputy Chief Hobbs; good to see surrounding communities coming in to assist at the Beach. Chief Sawyer: it is positive; using UNH for a

few years, as they are very similar in operations, dealing with many young people; bringing them in has been a great asset

Chairman Bridle: you had a great summer season. Chief Sawyer: working on two grants; cooperative grants with other agencies; UNH Police Department for an item called a sky watch tower, hydraulic tower, radios, cameras, surveillance, \$140,000 worth of equipment without any match. The second grant is a Department of Safety Opiate Abuse Reduction Initiative with Portsmouth, Greenland and Hampton \$59,000; a saturation patrol issue; go into areas where the drug markets are between these communities through I-95 corridor.

Chairman Bridle: would you like to discuss your community meetings that you have held. Chief Sawyer: we have been having difficulties with quality of life issues; Mary Batchelder Road the trucks and other issues; 35-40 people participated; offered criticisms; received a lot of thanks for efforts; showing reduction of trucks; working with NH State Troop G DOT officers setting up to look for violations; working on ordinance for thru trucking. Tide Mill Road is also improving. Please reach out to us if you would like neighborhood meeting. Warrant article for traffic counting to try to alleviate issues.

b. Budget Review (52:30)

Chief Sawyer: we are requested \$4,108,300, which is a 3.12% increase.

Selectman Barnes: is it a new line under support services? Chief Sawyer: yes, we had been using Fund 26; we spent approximately \$20,000 for a program we did not start until June or July, have been asking for an appropriation of \$30,000

Selectman Barnes: we did not have it appropriated properly. Chief Sawyer: no, due to shortages we were having it just was not enough.

Selectman Waddell: \$4,108,300 seems like a large number, but when you think about the number of people, you are servicing; it is being spent in the appropriate area; uniform pay went up 33%. Chief Sawyer: contractual as crime control is the detectives, was an increase in the detective's uniform pay, as they need to maintain a uniform and suits.

Selectman Waddell: under traffic control vehicle replacement for \$82,000 but have not spent any. Chief Sawyer: the cars came in today, that is expended.

Selectman Waddell: court wages down 40%. Chief Sawyer: with the court system backed up trying to work out negotiations and minimize the time the officer is spending in court, so we are trying to spend less in that area

Selectman Waddell: vacation wages went up 33%. Chief Sawyer: yes, I tried to get it closer to what the actual was.

Selectman Bean: I like your budget; calls for service up 21%; commend you for the productivity service; your response in the field is up; you get the job done; building down; thank you for the hard work.

Selectman Griffin: 3.21% seems reasonable to me and everyone here made some good points.

Chairman Bridle: how are we with gasoline? Chief Sawyer: saving big money by going with the card and local, SUVs more fuel-efficient.

Chairman Bridle: big point going to the card; your budget looks good.

Selectman Griffin: it is not a large increase, but it certainly has been a large increase of people asking for help from the Police department. Chief Sawyer: I try to look beyond the borders of Hampton PD; how do we fit into the budget of the Town, what is our piece of pie, we have a responsibility to the taxpayers. I try not to come to the taxpayers with many wants; want to limit warrant articles. We can save by using my Tahoe to haul the horse trailer and I can use a smaller less expensive vehicle. We are stretched thin, need two more full time officers, and have considered drafting a warrant article.

Selectman Griffin: I think you have some good ideas, such as driving around in a smaller car. Chief Sawyer: I saw last year how the Fire Chief put in for a full time secretary, he could have used the help, but the voters spoke and we have to respect that; so thought I could add a part-time position as an evidence tech, this could be a civilian. I am trying to do it other ways, but am at the point that we have to consider adding full time personnel.

Selectman Waddell: the savings on the gas, the Budget Committee pushed for that a few years ago.

Chairman Bridle: commend your department. Chief Sawyer: we had a significant incident occur at the Beach that involved shots fired; somebody had shot at one of our Police officers. The reason we did not lose a Police officer that night was their training; the shot went right by the officer's head, they got out of the area, moved people so nobody else was put into jeopardy; high level of training; cooperation from other communities.

c. New Hampshire Department of Safety, Office of Highway Safety (1:17:50)		
i.	STEP	\$21,840.00
ii.	DWI	\$ 7,800.00
iii.	Distracted Driving	\$13,000.00
iv.	Bike/Ped	\$ 5,720.00
v.	Equipment	<u>\$ 1,142.50</u>
	TOTAL	\$49,502.50

Chief Sawyer: STEP grant means Sustained Traffic Enforcement Patrol; Equipment grant is a 50/50 matching grant; we have been approved for these grants, with the Board's acceptance.

Selectman Waddell MOTIONED to ACCEPT and expand the following Grants for \$49,502.50 SECONDED by Selectman Barnes.

VOTE: 5-0-0

Emergency Management (1:20:05)

Chief Sawyer: remains at \$1,000; at some point will have to look at this; could be a part time position at some point.

Selectman Griffin MOTIONED to ACCEPT the Emergency Management budget of \$1,000 SECONDED by Selectman Waddell.

VOTE: 5-0-0

Animal Control (1:21:36)

Chief Sawyer: not much has changed 1.01% increase due to wages.

Selectman Griffin MOTIONED to ACCEPT the Animal Control budget SECONDED by Selectman Waddell.

VOTE: 5-0-0

Budget – Kristi Pulliam (1:23:00)

Ms. Pulliam: Town Manager Budget \$282,511.

Selectman Barnes: should we discuss wages at this point.

Chairman Bridle: this is the point where we should bring this up.

Selectman Barnes MOTIONED to increase the Town Manager's Salary by 6% effective April 1, 2016 SECONDED by Selectman Bean.

Selectman Waddell: I am against it, I think any wage increases should be included in the budget and give everybody an opportunity to vote on increases; many wages need to be increased but it should be done in a transparent manner. It should have been in the budget this year and next year.

Chairman Bridle: I know typically we wait until we have a performance evaluations and that is not done until the latter part of the summer/early fall, so is hard to put into the budget.

Selectman Bean: Mr. Welch has served remarkably, his evaluation have been extraordinary; he leads both union and nonunion personnel; he has turned this Town around; he is now subordinate to Department Heads which have received raises; I fully support his extremely sufficient tenure and support the pay raise at 6%.

VOTE: 3-2(Waddell, Griffin)-0

Selectman Barnes MOTIONED to increase the Assistant Town Manager's Salary by 3% effective April 1, 2016 SECONDED by Selectman Bean.

Selectman Waddell: I voice the same opinion that people deserve a raise and we just need to do the raises in a more efficient manner and a more open and transparent manner; a lot of our departments the pay scales are wrong, there are discrepancies and we need to take a serious look at it

Selectman Griffin: I agree with Jim 100%; it should be included in the budget.

Chairman Bridle: I agree, however, it was not for this year and we have already given out raises to everybody else, so I think we have to address that. If we address next year of putting some money in there, it might be what we want to do, but this is for addressing this year's part of the budget.

Selectman Barnes: we did not do it for this year, but there are many people that deserve raises, we need to start somewhere; you cannot have Department Heads making more than our Town manager who oversees this whole operation; if you think we should add these to the 2017 budget then we should probably do that.

Selectman Griffin: how many Department Heads make more? Chairman Bridle: just the Police., as we just voted.

Selectman Griffin: it was widely different, so we tried to correct the wrong, but we need to correct the wrongs in a better way

Selectman Bean: there has been no discussion on my part with any other Board members about a pay raise; when people are talking about transparency there has been one meeting tonight about this, and there were discussions. The issues that were discussed were addressed in motions by Selectman Barnes to be voted on in full transparency for the public tonight; we acted in accordance with the law. There has been no dodging of any transparency issues; the timing of the process may not meet everybody's approval, but there are men and women doing good work and they have been evaluated and we wish to retain them.

Selectman Waddell: let me clarify transparency, in no way did I mean that anything was being done behind anybody's back; I should have said that the voters should have more to say on it, so I should have worded it differently.

Selectman Griffin: I am trying to suggest it was our mistake for not including it in the budget.

VOTE: 3-2(Waddell, Griffin)-0

Selectman Barnes MOTIONED the Assistant Town Manager be added to the Town's life insurance program for full time employee, at no cost to the employee SECONDED by Selectman Bean.

Selectman Barnes: the dollar figure is roughly \$180.

Chairman Bridle: that is something that all of our full time employees have and he is less than full time, but at his position he does not have a lot of benefits.

Selectman Griffin: I am abstaining because I was not at the meeting.

VOTE: 4-0-1(Griffin)

Chairman Bridle: do we want to put a figure into the Town Manager's budget for raises next year.

Selectman Waddell MOTIONED to put a 3% increase in the 2017 Budget for the Town Manager and Assistant Town Manager SECONDED by Selectman Griffin.

VOTE: 5-0-0

Ms. Pulliam: the new total for the Town Manager Budget is \$288,487.

Selectman Bean MOTIONED to ACCEPT the 2017 Town Manager Budget of \$288,487 SECONDED by Selectman Barnes.

VOTE: 5-0-0

Budget Committee (1:36:40)

Ms. Pulliam: I did not include the \$2,000 for Legal in their budget, should be a total of \$5,150 as was their 2016 budget.

Selectman Waddell MOTIONED to APPROVE the Budget Committee budget of \$5,150 SECONDED by Selectman Barnes.

VOTE: 5-0-0

Finance Department (1:38:15)

Ms. Pulliam: requests a Finance Budget of \$383,411. As mentioned before, I will have an employee out on FML in 2017.

Selectman Griffin MOTIONED to ACCEPT the Finance Budget of \$383,411 SECONDED by Selectman Waddell.

VOTE: 5-0-0

Audit Services (1:39:19)

Ms. Pulliam: nothing has changed \$31,650, it is a 3-year contract, and we are in year 2.

Selectman Griffin MOTIONED to ACCEPT the Audit Services Budget of \$31,650 SECONDED by Selectman Waddell.

VOTE: 5-0-0

Assessing Department (1:39:40)

Ms. Pulliam: the requested is different than the admin amount; \$287,501; in relation with what the Assessor put in pay increases 5% for himself and 10% for his full time and part-time employee; the Town Manager left the wages at 2%; increased the merit line 2% for all non-union and 6% for the full-time position.

Selectman Barnes MOTIONED to ACCEPT a 6% increase for the full time Assistant Assessor position for the 2017 Budget SECONDED by Selectman Bean. Motion withdrawn.

Selectman Waddell: this is another one of those situations where the Assessor has asked for a 5% increase, where we have a discrepancy on what he is being paid. At one time, they had six people working there now, it is down to three; we just went through a revaluation, I think the raise should be in there. Overall with all the salaries that we have, what we are going to do and adjust things, we should look at this and see where we are going with this.

Ms. Pulliam: that is already included in the merit line; we can move it to the Assessing Department if you want, but we did include a 6% increase for the Assessing Assistant in the merit line. If you would vote on the \$287,501 that would leave everyone at their current salaries, but on the merit line you do have 2% for the Assessor and 2% for the part-time clerk and you have 6% for the full time Assessing Assistant.

Selectman Griffin MOTIONED to APPROVE the Assessing Department Budget of \$287,501 SECONDED by Selectman Waddell.

VOTE: 5-0-0

Zoning (1:45:00)

Ms. Pulliam: we voted last week on \$155,979, but should only be \$5,810.

Selectman Waddell MOTIONED to APPROVE the Zoning Budget of \$5,810 SECONDED by Selectman Griffin.

VOTE: 5-0-0

Police Department (1:46:00)

Ms. Pulliam: the budget is \$4,107,300.

Selectman Waddell MOTIONED to APPROVE the Police Department Budget of \$4,107,300 SECONDED by Selectman Barnes.

VOTE: 5-0-0

Fire Department (1:46:20)

Ms. Pulliam: the budget is \$3,549,446

Selectman Waddell: did the Administration reduce training? Ms. Pulliam: yes, \$68,531 was requested, the Administration put forward \$35,503.

Selectman Waddell: I would like an explanation on that, the Police chief just explained they avoided some real serious situations this year because of appropriate training for their personnel.

Town Manager Welch: the Town voted last year to allow the Fire Department to do special training and the chief has decided he needs to have the \$70,000 forever, we asked for justification and none was provided. Now the facility has burned down, they are looking for additional resources in order to get the training done, so they can finish the training the Town authorized them to do.

Selectman Griffin MOTIONED to APPROVE the Fire Department Budget of \$3,549,446
SECONDED by Selectman Barnes.

VOTE: 5-0-0

Building Department

Ms. Pulliam: adjusted the fuel to reflect what is actually is purchased.

Selectman Barnes MOTIONED to APPROVE the salary adjustment of 5% to the Building Inspector's salary effective November 1, 2016
SECONDED by Selectman Bean.

Selectman Waddell: I think any salary adjustments should be in the budget for next year.

Chairman Bridle: we have asked the Assistant Town Manager to do research on how our pays are in that department, and we all realize this position is severely below what it should be.

Selectman Griffin: I agree with Jim and agree that he is underpaid and does one of the best jobs that you can expect from a Department Head, but I do think it should be included in the budget.

Selectman Bean: we have reviewed Mr. Schultz's budget and we know that his department costs the Town virtually nothing in terms of the revenue base. If the Selectmen have not kept pace with their administrative requisites to administrate pay issues in this Town, an employee should not have to wait 6 months. It is an incredibly complex and important job that is significantly underpaid; he has been with us almost 20 years; I enthusiastically support the motion from Selectman Barnes.

Selectman Waddell: I agree 100% with what we are saying, but we need to look at the whole picture and figure this out and do it properly.

VOTE: 3-2(Waddell, Griffin)-0

Ms. Pulliam: the Building Department's bottom line is \$225,336.

Selectman Bean MOTIONED to APPROVE the Building Department's Budget of \$225,336
SECONDED by Selectman Barnes.

VOTE: 3-2(Waddell, Griffin)-0

Street Lights and Repairs (1:55:10)

Ms. Pulliam: the budget is \$220,018.

Chairman Bridle: we asked about some of the street lighting and traffic signals; the Fire Department came back with a budget to replace the three existing, we have one done. Town Manager Welch: the other three lights at \$18,510 per installation, which is \$55,530 total; I would not suggest you do them all in one year; my suggestion is do one this coming year and two the following year.

Chairman Bridle: we have a price to change the remaining lights to LED; we would save about \$4,400 per year if we change. Town Manager Welch: \$14,700 with changing the pedestrian signal upgrades.

Chairman Bridle: I would suggest that we increase traffic by \$18,510 and \$14,700.

Ms. Pulliam: Street Lights and Repairs, so we are going to add \$14,700 and \$18,510 to the existing \$4,000, the total is \$37,210.

Selectman Waddell MOTIONED to increase the Street Lights and Repairs Budget of \$257,228 SECONDED by Selectman Barnes.

VOTE: 5-0-0

Lifeguards (1:59:25)

Ms. Pulliam: the budget is \$22,160.

Selectman Waddell MOTIONED to leave \$22,160 in the Lifeguards Budget SECONDED by Selectman Bean.

VOTE: 5-0-0

Department of Public Works (1:59:55)

Ms. Pulliam: total budget is \$5,189,072, which is Highways & Streets at \$2,006,211 and Municipal Sanitation at \$3,182,862.

Selectman Bean MOTIONED to APPROVE the Department of Public Works Budget of \$5,189,072 SECONDED by Selectman Barnes.

VOTE: 5-0-0

Chairman Bridle: we talked about adding people to this department. Town Manager Welch: they have submitted a warrant article.

Recreation and Parks (2:01:10)

Ms. Pulliam: the budget is \$234,270, which is lower than the requested amount, as the Director asked for wage increases for her two part time parks maintenance employees that were removed at the Administration level.

Selectman Waddell: those two employees, did they get the merit raises? Ms. Pulliam: yes and they are included in the merit raises for next year as well at the 2% and they received the merit increases the non-union received as well.

Chairman Bridle: Jim has suggested we need to come up with a committee to look at wages in this Town, especially for our non-contractual employees. These two men have been here a

long time and I think they should make what the highway department workers make as laborers. How long have we had these two employees? Town Manager Welch: a significant amount of time.

Chairman Bridle: they are continually tasked with doing more and more and with less, and less; we need to look at this and see if we can find some sort of common ground at making the rates.

Selectman Barnes MOTIONED to APPROVE the Parks and Recreation Budget of \$234,270 SECONDED by Selectman Bean.

Selectman Waddell: we have them in the line for the 2% merit right. Ms. Pulliam: yes.

Selectman Waddell: they take care of the total parks. Town Manager Welch: yes, that is their job; mowing is contracted out, but all the maintenance and everything else they do.

Selectman Waddell: if we are going to talk about adjusting their salary next year, we should put something in the budget for that. Can I make an amendment?

Selectman Bean: why don't we rescind the motion? Selectman Barnes: I rescind the motion.

Selectman Waddell MOTIONED to add 2% for raises to the 2017 the Recreation Budget SECONDED by Selectman Bean. [In addition, to the existing 2% merit raise.]

Ms. Pulliam requested the Board to continue without her, as she needed to adjust the budget figures.

VI. Town Manager's Report (2:06:00)

1. Please be aware that the Town Ordinance prohibits overnight parking on all streets within the Town of Hampton from 1 AM to 7 AM from November 15th to the following March 15th.
2. Zoning Petition Articles will be accepted between November 14th and December 14th.
3. Town Meeting petitioned articles, except for Zoning, will be accepted until January 10, 2017.
4. If you are among the few folks who have not licensed your dog, please do so with the Town Clerk's Office as soon as possible to stop your fines from increasing.
5. There will be a local energy solutions conference on November 19, 2016 from 8:30AM to 4PM at the Grappone Center, Concord, NH. All invited.
6. Hampton Beach State Park Fall Community meeting will be December 7, 2016 in the Seashell complex from 5PM to 6:30PM.
7. We received \$56,000 extra from the State for the Rooms and Meals reimbursement
8. Leaf collection update began November 7, 2016 to November 11, 2016; however, keep an eye on the website for additional dates.
9. Had a request from Unitil to install poles at the new facilities on Drakeside Road, need permit from the Board of Selectmen; both Unitil and the telephone company have petitioned jointly.
10. The Army Corp of Engineers has completed the work in the harbor; breakwater has been finished. We received a request from the Harbor Master to help Army Corp obtain funds for dredging Seabrook and Hampton Harbor's again; would Board like to participate.
11. Spoke with Bill Watson, set meeting for November 14, 2016 at 9AM to talk about what they are planning to do on Route 1A.

Selectman Griffin: I will be able to be there for the meeting with Bill Watson.

Selectman Griffin MOTIONED to APPROVE the installation of joint poles for Unitil and the telephone company on Towle Farm Road/Drakeside Road SECONDED by Selectman Barnes.

VOTE: 5-0-0

Selectman Griffin MOTIONED to APPROVE assisting Army Corp of Engineers to obtain funds for dredging Hampton Harbor (at no cost) SECONDED by Selectman Waddell.

VOTE: 5-0-0

VII. Old Business (2:15:40)

1. 27 Pearl Street Deeding

Attorney Gearreald: tax deed property that was auctioned on January 29, 2016 for Public Auction; an acceptable bid came in in excess of what was owed to the Town. There were issues with the title that the buyer at the sale wished to get resolved; we are anticipating a closing this week. Recommend the Board signs the deed; HUD Statement that reflects what needs to be done at the closing, and recommend the Selectmen authorizes the Town Manager to sign the HUD document.

Selectman Waddell MOTIONED to Approve the Deed and to authorize the Town Manager to sign the HUD Statement SECONDED by Selectman Barnes.

VOTE: 5-0-0

VIII. New Business (2:18:35)

1. Clarification of Snow Emergency Parking § 805-9 C. Daily rental parking lots

Town Manager Welch: we are preparing for the wintertime on slot for parking; when they published the code, they added in a little something, except during the hours of 1PM to 7AM between the dates of November 15-March 15 the following year including any hours that are not a declared emergency for parking bans. Those words never appeared in the ordinance that was adopted by the Selectmen; we have gone back and researched that and would like you to vote to take the words out that do not belong there, so we can have the code properly fixed. How they got in there we do not know, but that is the way they came back published.

Selectman Barnes MOTIONED to APPROVE the Clarification of Snow Emergency Parking § 805-9 C. Daily rental parking lots SECONDED by Selectman Waddell.

VOTE: 5-0-0

Chairman Bridle: I have noticed there is still a boat trailer in the Town parking lot; can the DPW do maintenance around the edges as the brush has grown up quite high.

Town Manager Welch: every year we have to go through the parking lots to determine whether the vehicles are licensed or registered, there is an area where they are allowed to park year-round; we periodically find cars with flat tires and are not registered.

Chairman Bridle: I do not mind people parking, but leaving a boat trailer there for an extended period of time, that is not what the Town parking lot is for. Town Manager Welch: in fact, it is a violation.

2. Lawn Maintenance 2016-016 Bid Waiver §718-7 B Purchasing Policy and Purchasing Procedures.

Town Manager Welch: we bid this out and were ten companies were solicited, two companies responded, actually, a third responded but were late. The recommendation is to waive the bidding policy for less than three bidders and to award it to the low bidder. The low bidder was \$33,151 for each year for three years.

Selectman Waddell MOTIONED to APPROVE Waivers from the Purchasing Policy and Purchasing Procedures §718-7.B for the Bid 2016-016 Lawn Maintenance SECONDED by Selectman Barnes.

VOTE: 5-0-0

Continuation of Budget Reviews. (2:24:20)

Ms. Pulliam: the Personnel Administration, which has your retirement and all the taxes; the amount will be \$3,179,510.

Selectman Bean MOTIONED to ACCEPT the Personnel Administration Budget of \$3,179,510 SECONDED by Selectman Waddell.

VOTE: 5-0-0

Municipal Insurance

Ms. Pulliam: the health insurance rate went up 6.7%; we receive worker's compensation +3.3%, and property liability +3.4%; the Municipal Insurance will be \$3,838,501. Property Liability is \$356,151, Medical Insurance is \$2,965,099, Life Insurance is \$19,706, Unemployment \$3,000, Worker's Compensation \$477,518 and NHMA Dues \$17,027.

Selectman Waddell MOTIONED to APPROVE the Municipal Insurance Budget of \$3,838,501 SECONDED by Selectman Barnes.

VOTE: 5-0-0

Parks and Recreation

Ms. Pulliam: by adding the 2% increase brought one from \$12.58 to \$12.83 and the other part-time from \$15.73 to \$16.04; the Recreation Budget is \$235,610.

Selectman Barnes MOTIONED to APPROVE the Parks and Recreation Budget of \$235,610 SECONDED by Selectman Bean.

VOTE: 5-0-0

Ms. Pulliam: to summarize the total budget is \$26,894,639, which puts \$253,868 above the 2016 budget or \$364,197 less than the default budget.

Selectman Bean MOTIONED to APPROVE the Municipal Budget of \$26,894,639 SECONDED by Selectman Griffin.

VOTE: 5-0-0

Ms. Pulliam: the Default Budget is \$26,489,103.

Selectman Waddell MOTIONED to ACCEPT the Default Budget of \$26,489,103 SECONDED by Selectman Bean.

VOTE: 5-0-0

Ms. Pulliam: do they need to approve the Revenue Budget. Town Manager Welch: no.

Ms. Pulliam: we can print the budget books and get them off to the Budget Committee.

Chairman Bridle: how much less is this year's budget than the default? Ms. Pulliam: it is more by \$364,197, only \$253,868 over the 2016 budget

IX. Closing Comments (2:29:30)

X. Adjournment

At the conclusion of the Selectmen's Public Session at about 9:20 p.m., a motion was made by Mr. Bean, seconded by Ms. Barnes to recess the public session and to go into a non-public session under RSA 91:A:3, II (c) (e). [Reputation and Litigation]. A roll call vote was taken with all in favor (5-0).

1. Continuance of the Trial in Graves Trust v Hampton.

On Motion made by Selectman Bean, seconded by Selectman Barnes, the Selectmen voted unanimously (5-0) to authorize the Town Attorney to Assent to the Motion to Continue the November 7 and 9, 2016 Trial dates that has been filed by Attorney Hogan for Intervener Frank Chiaramitaro, Jr. The Town Attorney had outlined to the Board the background of this matter, including the health concerns of Attorney Hogan.

2. Interpleader Action under RSA 80:88, II as to 27 Pearl Street.

On motion duly made by Selectman Bean and seconded by Selectman Barnes, having heard the background requirements for such an action, the Board of Selectmen voted unanimously (5-0) to direct the Town Attorney to file the interpleader action with the Superior Court under RSA 80:88, II.

3. Property Damage Claim of Remi Gross-Santos.

Following the explanation by the Town Manager, the Selectmen on Motion made by Selectman Bean, seconded by Selectman Barnes, voted unanimously (5-0) to authorize payment of \$1,800 in full settlement of the property damage claim for the damage to the Volvo vehicle owned by Mr. Gross-Santos. The Town Attorney prepared the release that has been signed in this regard by Mr. Gross-Santos.

4. Budget Committee Request for IT Audit.

The Town Manager outlined to the Board the situation concerning the situation of the IT Audit and how to respond to the Budget Committee's request for same. The Board concurred with the Town Manager's proposed answer.

The meeting adjourned at 9:35 pm on motion made by Selectman Waddell, seconded by Selectman Griffin and passed unanimously (5-0). The public session was not rejoined. These minutes are not to be sealed.

Respectfully submitted,

Chairman